

***Southeastern Minnesota Area Agency on Aging, Inc.***  
**Board Membership Qualifications & Responsibilities**

Thank you, for your interest in the Area Agency on Aging. It is important that all applicants understand that Board membership means that you are a representative of the Area Agency on Aging to your home county and the region at large.

There are two ways in which someone becomes a Board member. Terms expire on the last day of each year in a rotation of membership. For those terms that are filled to the end of the year, new candidates are elected to the board at the annual meeting in October of each year. The elections are held to fill openings that occur at the end of a three-year term of office. Each board member is able to serve two full consecutive terms, either by election or reappointment.

Board members are elected to the board by the full membership, to represent the needs and concerns of the senior citizens in each of the counties in southeastern Minnesota. There will be at least one member from each of 11 counties and up to four members at large.

When a Board vacancy occurs during the year or when no applicants apply for election, then the Board shall appoint a representative to fill the vacancy. Although persons under 60 may and do serve on the board of directors, at least 51% of the members must be 60 and over.

The term of office of a member-at-large shall be for three (3) years and a member may be reappointed for two (2) consecutive terms. All first time member-at-large appointees shall be considered as a new three-year term.

All individuals to be considered for appointment or election to the SEMAAA board as a member-at-large or county representative shall submit an application for review by the board along with a paid agency membership. (\$15) Candidates will be asked to attend one board meeting prior to action by the board to allow for introductions and provide the candidates with a better understanding of board duties.

A SEMAAA board member serves without compensation; however, mileage, parking, meal reimbursements and any possible board related expenses are reimbursed.

The responsibilities of a Board member include:

- ❖ Attending monthly meetings in Rochester on the last Wednesday of each month.
- ❖ Establishing the policy and direction of the SEMAAA organization.
- ❖ Reviewing grants and dispersing funds.
- ❖ Ensuring satisfactory grant performance.
- ❖ Raising and managing the organization's funds.

- ❖ Accountability for director and staff performance.
- ❖ Serving on sub-committees of the board.
- ❖ Serving as a representative of SEMAAA in their community by attending meetings and providing information to local seniors and public officials.
- ❖ Staying abreast of current legislative issues concerning the elderly.